



**Letran Calamba**  
Graduate School & Professional Services

Cognates		With Thesis	
Basic Courses	6	Basic Courses	6
Major Courses	24	Major Courses	24
Internship	3	Internship	3
Cognates	6	Thesis Writing	6
<b>Total</b>	<b>39</b>	<b>Total</b>	<b>39</b>

# Master in Management in Government Management (MM-GM)

## Admission Requirements

1. Official Transcript of Records (Original)
2. Two letters of recommendation
3. Photocopy of marriage contract (for married females)
4. Photocopy of birth certificate
5. 2 (2x2) and 2 (1x1) pictures
6. Admission fee : P 400.00

## Entry Requirement

Open to men and women holding any position in offices, agency, and corporation with at least one year working experience.



For more information:



## Graduate School & Professional Services

2/f Juan Macias Building  
Colegio de San Juan de Letran-Calamba

## Main Trunklines

(049) 545-5453/ 4363/ 5447 local 2037

**Office Hours:** 9:00 AM-6:00 PM – Monday to Friday  
8:00 AM – 5:00 PM – Saturday

[www.lettran-calamba.edu.ph](http://www.lettran-calamba.edu.ph)

email: [gsps@lettran-calamba.edu.ph](mailto:gsps@lettran-calamba.edu.ph)

## Objective of the Program

Letran Calamba's Master in Management, major in Government Management (MM-GM) is designed for students who want to pursue the challenging career in government management. It develops high level of competencies among students in managing public sector's corporate affairs especially when this concerns the effectiveness of delivering services to various stakeholders at the local and national levels. Students gain the communication, organization, decision-making, financial analysis, and critical thinking skills needed for an administrative position.

## **Pre-MM-GM Course**

---

### **MGM113-Foundations of Government Management (3)**

An introduction to the broad areas of concern of administrative theory and practice in government management. The historical growth and development of the academic discipline including major contributions, consideration, ecological factors and future prospects are discussed.

## **Basic Courses**

---

### **MBM123- Theories and Principles in Research 3**

The student is introduced to research concepts relevant to management of specialization. Discussions center on how to prepare a thesis emphasizing choice of title, statement of the problem, sources of data, analysis and evaluation of information gathered among others. Course output is a thesis topic proposal.

### **MBM143- Statistical Analysis and Design 3**

This course is an introductory course for graduate students with or without prior knowledge of statistics. The goal of the course is to provide students with the necessary foundation for subsequent statistics and research courses, particularly in their researches. The course also covers the statistical models and techniques for management decision-making.

## **Major Courses (with training equivalency)**

---

### **MBM113 - Organizational Communication 3**

This course deals with the examination of organizational communication theories, communicative implications of historical and modern management theories, as well as special interest topics. Major topics include cultural and critical approaches to organizational communication, classical management and human relations theory, and communication effectiveness. Special topics may include terms in organization, diversity, organizational politics, leadership and change. Focus is made on applying organizational communication theories and concepts to understand others better and to control one's own communication in organization.

### **MBM163- Organizational Development 3**

Human behavior and organization dynamics, theory and assumptions, organizational analysis and plans are discussed. It analyzes the nature of organizations, human nature and needs, the complex set of behavior forces and the influence of organizational effectiveness.

### **MGM153-Ethics and Accountability in Government 3**

Ethical questions and behavior in the public service and the issues of administrative accountability are tackled here. The norms and values of morality that should permeate the conduct of public service personnel are likewise emphasized.

### **MGM133 - Administrative Law 3**

An examination of the basic principles of law with which the administrator should be familiar; judicial enforcement of administrative decisions, and legal remedies against administrative action are covered.

### **MGM233 - International Government Management 3**

This course discusses the factors responsible for the globalization of government management concerns and the emergence of international organizations to address these concerns. The study of the United Nations administrative set-up focusing on the international civil service is included.

### **MGM193 - Local Government Administration 3**

This is a study and analysis of local government administration in different countries within the context of the political, economic and social policies of the state. Particular emphasis on its role in people empowerment and local autonomy practices is made.

### **MGM213- Current Issues in Public Administration and Governance 3**

This is a focused study on prevailing problems/ concerns at the forefront of public deliberation and debate. An application of Public Administration theory and concepts to the analysis of these issues as well as the possible approaches to probable solution, mitigation or prevention are conducted.

### **MGM173- Public Policy Analysis 3**

A critical analysis is conducted on the formulation, administration and evaluation of public policy; its environment, structure and processes. It includes appraisal of the different approaches to policy making and to possible improvement in policy planning, implementation and control.

### **MBM253 - INTERNSHIP 3**

The aim of this course is to give the Graduate School students opportunities to examine first-hand knowledge and theories learned in the classroom for their wider impact in the industry and on society. Students must undergo internship outside their own companies/organizations. They may enroll this course during their 4<sup>th</sup> or 5<sup>th</sup> semester in the Graduate School, or when all professional subjects have been taken.

## **Thesis Writing 6**

---

1. Students must pass the oral and written comprehensive examination before enrolling in thesis writing.
2. This may be enrolled in one trimester provided all requirements are completed within the term.

### **MBM223 - Thesis Writing I (Proposal) 2**

The course guides the students through the process of making a thesis proposal on any area of concern in management he/she may deem suitable for his/her purpose in conformity with accepted standards. The output of this course is the thesis proposal, which is to be defended before a panel of examiners.

### **MBM243 - Thesis Writing II (Colloquium) 2**

The course guides the students through the process of sharing his/her research output to the public. Reactors will be invited to help deepen the paper.

### **MBM263 - Thesis Writing III (Final) 2**

This course guides the student in the completion of the defended thesis proposal. The thesis must be defended before a panel of examiners appointed by the graduate school dean, at a time and place designated for the purpose.

## **Cognates for Non-Thesis Program 6**

---

Major courses from other programs

**Oral and written comprehensive examinations are required for all students enrolled in thesis and non-thesis program.**