



# Doctor of Philosophy in School Management (Ph.D-SM)

## Dissertation Writing 12

(Prerequisite: Oral and Written Examination)

### **PHD313-Dissertation Writing I (Proposal)** 3

The course guides the students through the process of making a dissertation proposal on any area of concern in management he/she may deem suitable for his/her purpose in conformity with accepted standards. The output of this course is the dissertation proposal, which is to be defended before a panel of examiners.

### **PHD333-Dissertation Writing II (Colloquium)** 3

The course guides the students through the process of sharing his/her research output to the public. Reactors are invited to help deepen the paper.

### **PHD356-Dissertation- Writing III (Final)** 6

This course guides the student in the completion of the defended dissertation proposal. The dissertation must be defended before a tribunal appointed by the graduate school dean, at a time and place designated for the purpose.

#### **Curricular Program**

Core Philosophy Subjects	9
Basic Course	6
Major Course	27
Internship	3
Cognate	3
Language	(6)
Dissertation Writing	12

**Total** **60**

#### **Admission Requirements**

1. Official Transcript of Records (Original)
2. Two letters of recommendation
3. Photocopy of marriage contract (for married females)
4. Photocopy of birth certificate
5. 2 (2x2) and 2 (1x1) pictures
6. Admission fee : P 400.00

#### **Entry Requirement**

Open to men and women holding any position in offices, agency, and corporation with at least one year working experience.



For more information:



#### **Graduate School & Professional Services**

2/f Juan Macias Building  
Colegio de San Juan de Letran-Calamba

#### **Main Trunklines**

(049) 545-5453/ 4363/ 5447 local 2037

**Office Hours:** 9:00 AM - 6:00 PM – Monday to Friday  
8:00 AM – 5:00 PM – Saturday

[www.lettran-calamba.edu.ph](http://www.lettran-calamba.edu.ph)

email: [gsp@lettran-calamba.edu.ph](mailto:gsp@lettran-calamba.edu.ph)

#### **Objective of the Program**

Doctor of Philosophy, major in School Management is an advanced program which aims to develop school managers who are responsive to the global and national needs for quality research and development. It will help a student master a core of professional and theoretical knowledge and demonstrate skills in applied research and the practice of leadership. Through the promotion of advanced studies, practicum and research, school managers are guided in enriching their leadership capabilities, thus becoming more responsive to the challenges of socially transforming schools and school systems.

## Pre-PhD Courses

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### MBM316-Thesis Writing\* (6)

The course guides the students through the process of making a Thesis Proposal on any area of concern in management he/she may deem suitable for his/her purpose in conformity with accepted standards. It also guides the students through the process of sharing his/her research output to the public. Reactors are invited to help deepen the paper. Furthermore, it guides the student in the completion of the defended thesis proposal. The thesis must be defended before a panel of examiners appointed by the graduate school dean, at a time and place designated for the purpose.

\* for those with non-thesis masterate degree

### MBM313-Foundations of Corporate Management\*\* (3)

The course is designed to help the student gain a better understanding of some of the most critical issues in the field of corporate management today. The issues addressed include: understanding some of the principal guiding forces that will shape the future of international competition; the central role of corporate purpose to strategy in individual firms; the role of capital markets and corporate financial policies in shaping the firms competitiveness in global market; the identification of appropriate boundaries for a firm', including strategic alliances and the degree of diversification; the future of the implicit contract between employees and the corporation; and the future evolution of corporate governments.

\*\* for those with non-related masterate degree

## Core Philosophy Subjects

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### PhD113 – Philosophy of St. Thomas Aquinas 3

An inquiry into the scholastic philosophy and Catholic theology of St. Thomas Aquinas in light of his arguments on incarnation, revelation, predestination and salvation as expounded in his 3-part *magnum opus*, the Summa Theologica where he reconciled faith with reason and the Aristotelian method with the teachings of the Holy Scriptures.

### PhD163 – Philosophy of Man 3

An analytical discourse on the importance of understanding human nature, the purpose of human existence and the necessity of self-knowledge based on western and eastern philosophies and in comparison with Christian moral doctrines.

### PhD133 – Moral Philosophy 3

This course is an introduction to the different elements of moral philosophy and a survey exposition of selected philosophers and religious leaders throughout human history, their assumptions on the human condition and prescriptions for human conduct set against the background of contemporary culture and present day ethical problems.

## Basic Courses

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### PHD123-Advanced Theories and Principles in Research 3

The student is introduced to research concepts relevant to Management. Discussions center on how to prepare a dissertation emphasizing choice of title, statement of the problem, sources of data, analysis and evaluation of information gathered among others. Course output is a dissertation proposal. The course focuses on the components of research and its presentation based on local and international standards. It also provides opportunities and challenges to students to keep abreast of current researches in their chosen specialization/field.

### PHD143-Advanced Statistical Analysis and Design 3

This course deals with statistical tools and methodologies that are of relevance to management decision making. This course covers inferential and descriptive statistics. In preparation for dissertation writing, it discusses questionnaire formulation, sampling theories, hypothesis testing, data analysis, random variables and probability distribution, interval estimation, experimental design, and regression.

## Major Courses

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### PHD133-Advanced Organizational Communication 3

The course examines the role of communication and presentations in organizations as well as related major theories. The course further identifies and defines primary concepts, applying them to discussions of real-world situations. The role of technology, corporate culture, leadership, teamwork, ethics, and diversity in communication and presentation are examined. Effective communication and presentation in global organizations, and critics of organization communication and presentation systems and structures are also presented.

### PSM113-School Legislations and Labor Laws 3

The course aims to familiarize school management students with Philippine laws governing schools and help them see the implications of these laws in the management of schools. This course will also tackle labor-related issues and concerns in the school system.

### PSM133-Strategic Human Resource Management in Education 3

This deals with the attraction, selection, retention, and development of teachers and school personnel as these affect organizational structure and climate, instruction, administrative services, and more importantly, the learning and development of students.

### PSM153-Management of Curriculum and Instruction 3

This covers the implementation of curricular thrusts, goals and objectives through a relevant and functional instructional/supervisory program that emphasizes the attainment of school goals and objectives, the development goals of the community, and more importantly, the total formation of the learner.

### PSM213-Social Relations in School Management 3

This course refers to multitude of social interactions, regulated by social norms, between two or more people, with each having a social position and performing a social role. Social relations form the basis of concepts such as social organization, social structure, social movement and social system.

### PSM233- Planning and Management of School Systems 3

This is a study of the underlying theories and principles of educational planning, the application of strategic and operational planning, the kinds of educational plans, the basic components of educational plans, and the use of cost-benefit analysis in determining the statistics of education cost. The managerial functions of planning, organizing, directing and controlling in the process of coordinating educational efforts to achieve educational goals and objectives are discussed here.

### PIM223-Fiscal Administration in School Management 3

This covers the sources, distribution and maximum use of school revenues and other resources and the policies governing fiscal management such as budgeting and auditing systems, and the optimum use of resources to achieve educational goals and objectives at least cost.

### PSM243-Management of School Services 3

The objectives, nature, structure, and management of the educational delivery services of the school including instruction, guidance and counseling, library services, health care, placement services and canteen service, among others, are tackled in this course.

### PSM253-Educational Innovation and Technology 3

The use of multi-media and computer technology software and hardware in instruction and in administrative tasks and services as well as the creative and innovative use of instructional system technology are covered in this course.

### PHD253 - INTERNSHIP 3

The course provides opportunities for students to get field experience in Management. Through observation of effective management practices, they will be able to distinguish the distinct marks of management that produces outcomes, thereby validating theoretical perspectives.

## Cognate Subject

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Any major subject from other specialization 3

## Language 6

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PhD223 - Foreign Language I (3)

PhD233 - Foreign Language II (3)

