



Believe Letran

ENROLLMENT SCHEDULE

3rd Trimester, AY 2024-2025

May 19-23, 2025

Regular enrollment for new and old or continuing students

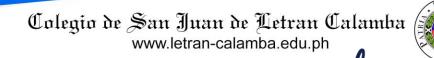
May 24, 2025

START OF THIRD TRIMESTER CLASSES

May 26- June 4, 2025

Late Enrollment (except Saturdays & Sundays)







for OLD or CONTINUING STUDENTS - Online Enrollment

- Student enrollee visits the Letran Calamba website at <u>www.letran-calamba.edu.ph</u> and accomplish the Letran Graduate School Online Enrollment Google Form https://docs.google.com/forms/d/e/1FAlpQLSfjZ1_dAD5oaXQ-hz5HJnYHZh RWOt2uubP1JuBYrOvn25_bQ/viewform?usp=sharing
- 2. Once completed, the Graduate School Records Evaluator (GSRA) will update the student enrollee on the status of his/her course enlistment through his/her knight mail account.
- 3. The Accounting Services Department will email the student enrollee his/her Official Enrollment Form (OEF) in PDF format, together with payment instructions.



ONLINE BANK PAYMENT

Student enrollee pays the amount via accredited banks and payment centers and forwards the proof of payment together with the electronic file of the OEF to Google Form (https://bit.ly/paymentvalidation2021) for verification and validation of enrollment.

Please complete the Google forms and select ENROLLMENT PAYMENT as the payment type.

Validation of enrollment for online payment is within two (2) working days upon receipt of proof of payment.

The Cashier will send a notice thru student's knight mail account that payment has been posted and validated.











Account Name: COLEGIO DE SAN JUAN DE LETRAN CALAMBA, INC.



245610-0137-43

PHILIPPINE NATIONAL BANK(PNB) **Bucal Branch**



Sender's Name: Student's Name Receiver's Name: Letran Calamba Transaction Type: Collections Amount: Amount to be Paid Reference No.: Student Number



007710086613

BANCO DE ORO(BDO) Canlubang i-Mall Branch



10-107-007323-0

Calamba Branch



0923-3236-19

BANK OF THE PHILIPPINE ISLANDS(BPI)
Calamba Real Branch (Online Banking Only)



PAYMENT OPTIONS

(G) GCash

Gcash Message: Type the ID No. and Name

Account Name: COLEGIO DE SAN JUAN DE LETRAN CALAMBA, INC.





Kindly upload the deposit slip/s and/or bank transactions receipt/s with complete details (Bank, Bank Account Number, Transaction Date, Amount Deposited/Transferred and Confirmation/Reference Number) to this link /QR code https://bit.ly/paymentvalidation2021.



www.letran-calamba.edu.ph





ENROLLMENT REMINDERS



Late Enrollment

May 26 – June 04, 2025

Onsite payment at the Cashier's Office is encouraged for real-time enrollment

Within the day (penalty will be applied)

May 26 – 29, 2025, Php 250.00 May 30, June 2–4, 2025, Php 500.00

Notes:

validation.

- a) If immediately in need of an official receipt and official enrollment form, onsite payment is suggested.
- b) The Office of the Dean of the Graduate School will facilitate the registration of new students.
- c) There is a penalty for late enrollment.

