



APPLICATION FOR ADMISSION TO THE GRADUATE SCHOOL

Academic Year: _____
(First / Second / Third) Trimester

I. Personal Data

Last Name	First Name	Middle Name
Date of Birth (mm-dd-yy)	Place of Birth	Gender ☐ Male ☐ Female
Citizenship	Religion	Status ☐ Single ☐ Married
Landline Number	Mobile Number	E-mail Address
Home Address (Residence No./Street/Barangay/Municipality/City/Province)		Zip Code

II. Educational Attainment

Level	Institution Attended	Location	Earned Diploma/Degree	Received Year	Honors/Awards Received
Tertiary					
Graduate Studies					
Special Studies					

Government Examination passed (include date), if any:

III. Work Experience

Previous Work Experience

Position	Employer	Inclusive Date

Are you presently employed? ☐ Yes ☐ No ☐ On-Leave
If yes or on-leave.....

Position		
Name of Employer	Name of Company and Address	
Type of organization/company where you are presently employed: ☐ Private ☐ Government ☐ Civic Institution ☐ Others _____		
Category of present position: ☐ Top Management ☐ Lower Management/Supervisory ☐ Professional/Technical ☐ Middle Management ☐ Self-employment/Proprietor ☐ Others _____		





IV. Other Information

How did you know of the Letran Calamba Graduate Program?

☐ Advertisements	☐ Brochures	☐ Former Professors
☐ Alumni	☐ Friends/Relatives	☐ Others _____

Program you are applying for (please check (✓) the box corresponding to your choice):

☐ Master in Business Administration	
☐ Master in Management major in:	
_____ Engineering Management	_____ People Management
_____ Government Management	_____ School Management
_____ Information Technology Management	_____ Productivity & Quality Management
☐ Master of Arts in Education Major in Educational Management	
☐ Doctor of Philosophy in Management	
☐ Doctor of Philosophy in Management major in:	
_____ Information Technology Management	
_____ People Management	
_____ School Management	

What have encouraged you to choose Letran Calamba Graduate School?

Why did you want to pursue graduate studies?

What are your plans after completing your graduate studies?





Please give a candid evaluation of yourself as a person, discussing your strengths and weaknesses.

References (minimum of three)

Name	Position	Company Name & Address

I affirm that the information herein stated is true and correct, that any misinterpretation thereof justifies an unfavorable consideration of my application and/or enrollment. I understand that my personal information is protected by RA 10173, Data Privacy Act of 2012, and that I am required to provide truthful information. I understand that my personal information shall not be shared or disclosed with other parties without consent unless the disclosure is required by, or in compliance with applicable laws and regulations.

Signature over Printed Name

Date

Do Not Write Below This Line

Credentials Submitted:

- Original Copy of Transcript of Records (1)
- Photocopy of PSA Birth Certificate (1)
- Photocopy of PSA Marriage Contract for married female (1)
- Letters of Recommendation (2)
- 2x2 ID Pictures (3)
- Certificate of Eligibility to Transfer

Accepted by: Signature over Printed Name

Date:

